

**Dexter District Library**  
**Board of Trustees**  
**Meeting Minutes**  
January 9, 2012  
7:30 p.m.

Members Present: Patricia Cousins, Barbara Davenport, Mike DeAngelo, Linda Kuzon, Donna Palmer, Rosemary Quigley, Shelly Vrsek

Members Absent: Jim LaVoie

Others Present: Paul McCann, Library Director  
Kim Swoverland, Recording Secretary

In President Quigley called the meeting to order at 7:32 p.m.

Quigley called for additions to the agenda. No additions were requested. Board consensus was to accept the agenda as presented.

Quigley called for corrections to the minutes of the December 12, 2011 Regular Board Meeting. There were 2 minor grammar corrections. Palmer moved to approve the minutes from the December 12, 2011 Regular Board Meeting as corrected. Second by Vrsek. A vote was taken. Aye=all, nay=none, absent=1. Motion carried.

**Public Comment:** None.

**Friends Report:**

McCann reported the Friends had a used book sale on January 7, 2012 which resulted in earnings of \$1,348.00 – a record-breaker. This amount is the highest ever for the month of January and represents a 52% increase over Jan 2010's earnings. The Friends currently have a bank balance of \$21,126.35.

**Treasurer's Report:** The written Treasurer's Report was reviewed.

Quigley called for questions regarding the general operations bills paid for the month of December. Questions were answered to the Board's satisfaction. DeAngelo moved to approve the general operations bills paid during the month of December. Second by Vrsek. A vote was taken. Aye=all, nay=none, absent=1. Motion carried.

**Budget Changes:** None.

**Reimbursements:** None.

**Mileage Reimbursement Rate:** McCann provided the Board with the information that the Federal IRS standard mileage rate was increased on January 1, 2012 to 55.5 cents per mile. For the purposes of reimbursing Library employees for work-related travel, Cousins moved to follow the stated Federal IRS mileage rates. Second by Kuzon. A vote was taken. Aye=all, nay=none, absent=1. Motion carried.

**Director’s Report:**

The written director’s report was reviewed.

Circulation statistics for the month of December were presented:

<b>December 2011</b>	
Circulation Statistics	
Adult Books	5848
Young Adult Books	1396
Children's Books	8648
Magazines	467
Videos	261
DVD	6561
Books on Tape	41
Books on CD	896
Music CD	1855
Overdrive	676
ILL lent out	2295
ILL borrowed	3278
Renewals Workflows	1679
Renewals lbistro	4610
<b>Total</b>	<b>38511</b>
In-house use	1102
Library visits	10981
Reference questions	1884
Items withdrawn	348
New items added	1198
Total holdings	104751
New cards issued	86
Total card holders	12257
Internet usage	5094
Museum Pass	0
Web site visits	7272
Program attendance	594
Equipment circ	1
Fax	88

McCann informed the Board that Head of Youth Services, Cathy Jurich and Administrative Assistant, Kim Swoverland will both be reaching the anniversary of their hire dates in the month of January. McCann made the recommendation for a 2% wage increase, as determined by the Finance Committee's budgeting process. Davenport moved for employees Jurich and Swoverland to receive a 2% increase in their salaries, effective on their respective anniversary dates of hire. Second by DeAngelo. A vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Library Director McCann had the anniversary of his hire date in December. Evaluation materials will be distributed to Board Members at a later date.

**Committee Reports:** There were no committee meetings in the month of December.

**Old Business:**

McCann informed the Board Red Cross CPR training for Library staff has been scheduled for Jan 20 and Feb 3, 2012. Training will include using a defibulator similar to the model which will be purchased for the Library by the Friends. Cost for the two sessions of CPR training will be approximately \$560, which covers materials and certification fees.

McCann informed the Board he followed the Board's directive from the December 2011 Board Meeting regarding liability coverage with the Michigan Municipal League. The Library's deductible was increased to \$5,000 per incident which reduced the annual premium cost by \$1,342.00. The coverage amount was kept at the current minimum of \$2 million per incident, as MML did not have the option of a \$3 million limit.

Regarding the State Legislature's ongoing debate regarding Business Personal Property Taxes, Davenport moved to adopt the following resolution:

Whereas, the Dexter District Library of Washtenaw County has experienced a significant decline in property tax values, which has caused unprecedented fiscal constraints; and

Whereas, this decline has resulted in a reduction of \$136,230 in property tax revenue in the last four years;

Whereas, at the same time the Dexter District Library has confronted consistent reductions in State Aid to Public Libraries, as part of the \$9.6 million cuts statewide, elimination of \$3 million in renaissance zone reimbursements, and over \$10 million in annual diversions of dedicated, locally voted library millages to tax capture authorities state-wide; and

Whereas, library usage is soaring throughout Michigan with over 57 million local library visits last year - a 9% increase over the previous year- a 14% increase in local library programming and over 14 million computer sessions logged in by citizens;

Whereas, the Dexter District Library is a vital resource for families seeking jobs online, writing resumes, filing for unemployment and disability benefits, renewing their driver's license, and accessing the internet over 41,000 times in the past year;

Whereas, it is proposed by some that the Michigan Personal Property Tax be erased; and

Whereas, an additional loss of library revenue will result in consideration of reductions of service hours, access to the internet, reduction in programming for citizens such as preschool literacy classes, after school programming for teens, resume writing and job search assistance for adults, helping entrepreneurs conduct market research and financial investing for senior citizens when citizens need these services the most; and

Whereas, the Personal Property Tax is relied upon by Michigan's local libraries for a total of nearly \$30 million, comprising on average about 9% of their taxable value state-wide, and as much as 50% of the taxable value in some libraries; and

Whereas, the importance of the Personal Property Tax to local libraries is underscored by the fact that it is a particularly stable source of needed revenue, facilitating efficient management by local elected and appointed local officials; and

Whereas, the business community already received a \$2 billion tax cut last year and elimination of the Personal Property Tax would be another \$1.2 billion tax cut to business; and

Whereas, the elimination of the Personal Property Tax would result in at least another \$1.2 billion loss to libraries, schools, and local governments state-wide, which the Senate Fiscal Agency readily acknowledges is underestimated, and would result in a loss of over \$70,000, every year, to the Dexter District Library ;

Whereas, the elimination or partial replacement of the Personal Property Tax would result in a tax shift to homeowners to cover payments for bond issues for libraries, schools and local government; and

Whereas, elimination or partial replacement of the Personal Property Tax would force many libraries to seek additional local, property tax increases from their constituents;

Whereas, even further cuts or elimination of vital library services would be unprecedented, unwarranted and destructive to the fabric of our community;

Now, Therefore, Be it Resolved, that the Board of Trustees of the Dexter District Library urges the Legislature and the governor to specifically condition any change, in the Michigan Personal Property Tax that would result in a reduction in revenue from this tax to local libraries, to a full—not partial—amount of replacement revenue; and

Be It Further Resolved, that the Board of Trustees of the Dexter District Library urges the Legislature and the governor to condition any reduction, in revenue to local libraries from the Michigan Personal Property Tax, to the passage of an amendment of the Michigan Constitution to protect the full amount of replacement revenue; and

Be It Finally Resolved, that on behalf of our citizens, businesses and schools, and in recognition of the vital importance substantial and stable revenue derived from Michigan's Personal Property Tax will have on our future economic success, the Board of Trustees of the Dexter District Library urges the Legislature and the governor to fully Replace, not Erase, the Michigan Personal Property Tax.

Second by Cousins. A vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Presented for its second reading, the Closed Circuit Television (CCTV) Display and Brochures Policy was reviewed and briefly discussed. Palmer moved to approve the Closed Circuit Television (CCTV) Display and Brochures Policy as presented. Second by Vrsek. A vote was taken. Aye=all, nay=none, absent=1. Motion carried.

**New Business:** There was no new business.

**Public Comment:** None.

**Adjournment:**

DeAngelo moved to adjourn the meeting. Second by Palmer. A vote was taken. Aye=all, nay=none, absent=1. Motion carried. The meeting was deemed adjourned at 8:38 p.m.

Respectfully submitted,

Barbara Davenport,  
Secretary

Kimberly Swoverland,  
Recording Secretary