

**Dexter District Library
Board of Trustees
Meeting Minutes
May 2, 2011
7:30 p.m.**

President Quigley called the meeting to order at 7:35 p.m.

Members Present: Pat Cousins, Linda Kuzon, Jim LaVoie, Donna Palmer, Rosemary Quigley

Members Absent: Barbara Davenport, Mike DeAngelo, Shelly Vrsek

Others Present: Paul McCann, Library Director
Kim Swoverland, Recording Secretary
Mary Westhoff, Friends of the DDL representative

Quigley called for additions to the agenda. McCann requested the inclusion of Lafontaine Brownfield Redevelopment in the New Business section of the agenda. Palmer moved to approve the agenda as amended. Second by Cousins. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Quigley called for corrections to the minutes of the April 4, 2011 Regular Board Meeting. There were no corrections. Cousins moved to approve the minutes from the April 4, 2011 Regular Board Meeting as presented. Second by LaVoie. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Public Comment: James LaVoie, resident of Dexter Township, made comment as a member of the public regarding the recent successful American mission to terminate the leader of the al-Qaeda terrorist group. LaVoie noted that many residents of the greater Dexter community were affected by the terrorist attack on the United States on September 11, 2001 through the loss of family members, friends and acquaintances and several residents traveled to the affected areas to provide assistance. Countless residents of Dexter had their lives affected on that tragic day and LaVoie wanted to personally take note of that sacrifice today.

Friends Report:

Mary Westhoff reported to the Board the Friends are continuing to make progress on their raffle plans. Three thousand tickets have been ordered and the license to host the raffle has been received. The raffle will be called "Ticket to Adventure" and will take place Saturday, June 4th during the June Book Sale. The Friends regular monthly book sale for April brought in \$926.00 and they currently have more than \$18,000 in their bank account. One hundred new canvas book bags have been ordered. Westhoff excused herself from the meeting at 7:50 p.m.

Treasurer's Report: The written Treasurer's Report was reviewed.

Quigley called for questions regarding the general operations bills paid for the month of April. Questions were answered to the Board's satisfaction. LaVoie moved to approve the general operations bills paid during the month of April. Second by Palmer. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Budget Changes: None.

Reimbursements:

McCann presented a reimbursement request from D. Alson in the amount of \$253.50 for various programming purchases. Cousins moved to approve the reimbursement for D. Alson in the amount of \$253.50. Second by Kuzon. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Director's Report:

The written director's report was reviewed.

McCann presented the following Library use statistics for the month of April 2011:

April 2011

Circulation Statistics

Adult Books	6161
Young Adult Books	1504
Children's Books	10078
Magazines	372
Videos	457
DVD	6856
Books on Tape	49
Books on CD	854
Music CD	1915
Overdrive	285
ILL lent out	2427
ILL borrowed	3136
Renewals Workflows	1581
Renewals Ibistro	4079
Total	39754

In-house use	1827
Library visits	13177

Reference questions	2258
Items withdrawn	158
New items added	1169
Total holdings	99286
New cards issued	97
Total card holders	11826
Internet usage	4664
Museum Pass	18
Web site visits	8570
Program attendance	1732
Equipment circ	0
Fax	45

Committee Reports:

The Facilities Committee minutes from April 12, 2011 were reviewed.

The Policy Committee minutes from April 26, 2011 were reviewed.

The Finance Committee minutes from April 21, 2011 were reviewed.

Old Business:

McCann informed the Board the Daisy Scouts have received a listing of preferred plants and flowers for their garden project surrounding the flag pole.

McCann presented a proposal from Distinct Designs for the creation and installation of 3 separate custom stained glass art pieces. Members of the Facilities Committee explained the process the committee has undergone in the prior months to finally arrive at this recommendation for a purchase of permanent art. The artist supplied a small sample of the artwork to help members of the Board visualize what the completed project will look like. McCann supplied cost breakdowns for each of the 3 custom art pieces. McCann also informed the committee Dan Chapman would be supportive of using the Linda Chapman memorial funds for this permanent art purchase. LaVoie moved to accept the recommendation of the Facilities Committee to approve the purchase and installation of 3 custom stained glass art panels created by Bill Darwin of Darwin Glass Studios, as outlined in the written proposal by Distinct Designs and Wolverine Moore Glass, Inc for a total cost of \$22,986.00, minus \$6,665 Chapman Memorial donations, equals \$16,321.00. Second by Cousins. Quigley called for discussion. A vote was taken. Aye=all, nay=0, absent=3. Motion carried.

New Business:

McCann provided drawings from the Village showing the location of the stairway to be built the summer of 2011. Once completed, the sidewalk running between the Library and the Farmer's Market will directly connect to Warrior Creek Park.

The Circulation Policy Manual was inadvertently omitted from the Board Packet, therefore the first reading will be postponed until the June 6 Regular Board Meeting.

McCann provided information regarding the Lafontaine Brownfield Redevelopment site within the Village.

Public Comment: None.

Adjournment: Cousins moved to adjourn the meeting. Second by Palmer. A vote was taken. Aye=all, nay=none, absent=3. Motion carried and the meeting was adjourned at 9:16 p.m.

Respectfully submitted,

Kimberly Swoverland,
Recording Secretary