

**Dexter District Library
Board of Trustees
Meeting Minutes
July 12, 2010
7:30 p.m.**

President Davis called the meeting to order at 7:35 p.m.

Members Present: Pat Cousins, Marty Davis, Linda Kuzon, Donna Palmer, Rosemary Quigley

Members Absent: Barbara Davenport, Mike DeAngelo, Jim LaVoie

Others Present: Paul McCann, Kim Swoverland, recording secretary

Davis called for additions to the agenda. Cousins moved to approve the agenda as presented. Second by Quigley. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Davis called for corrections to the minutes of the June 7, 2010 Regular Board Meeting. Palmer moved to approve the minutes from the June 7, 2010 Regular Board Meeting as presented. Second by Kuzon. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Public Comment: None.

Friends Report: McCann informed the Board of the recent monetary contributions from the Friends which allowed the Library to purchase a magazine exchange for the main foyer where the public can both donate and take magazines of interest to them. The Friends also provided monetary sponsorship of an Ellison Die Machine which the Library staff will use to mass produce various shapes and letters. McCann stated the overwhelming amount of books being donated and sold at the Friends Used Book Sales has led to decisions of utilizing lower level meeting room space during the book sales and of exploring the purchase of rolling shelves which could be placed in the center of the Friends Room for sorting and then rolled to another location during the sales.

New Library Facility Update:

McCann informed the Board of the Library's recent "brown-out" electrical difficulties. Three-phase incoming electricity was reduced to 2 during a particularly hot and humid afternoon. Many functions of the Library Building were inoperable, including the main entrance sliding doors, the elevators, the HVAC system, internet connection hook-up, several computers and lights in various areas of the building. When the building temperature on the 2nd floor reached 80+ degrees, the decision was made to close the Library.

Treasurer's Report: The written Treasurer's Report was reviewed.

Davis called for questions regarding the general operations bills paid for the month of June. Questions were answered to the Board's satisfaction. Cousins moved to approve the general operations bills paid during the month of June. Second by Quigley. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

There were no budget changes.

There were no reimbursements.

Director's Report:

The written director's report was reviewed.

McCann presented the following Library use statistics for the month of June:

June 2010	
Circulation Statistics	
Adult Books	7049
Young Adult Books	2292
Children's Books	12854
Magazines	561
Videos	681
DVD	6777
Books on Tape	65
Books on CD	957
Music CD	1912
Overdrive	160
ILL lent out	2287
ILL borrowed	3215
Renewals Workflows	1665
Renewals Ibistro	3623
Total	44098
In-house use	1585
Library visits	15620
Reference questions	2334
Items withdrawn	638
New items added	1035
Total holdings	90985
New cards issued	166
Total card holders	11274
Internet usage	3111
Museum Pass	26
Web site visits	8907
Program attendance	3707
Equipment circ	12
Fax	34

McCann informed the Board Orv Oberle, Maintenance Supervisor, and Nan Stoll, Circulation Assistant will be reaching the anniversary of their hire dates in the month of July. McCann made the recommendation for both employees to receive a 2.4% salary increase. Cousins moved for employees Oberle and Stoll to receive 2.4% increases in their wages, effective on the anniversary of their respective dates of hire. Second by Kuzon. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

McCann informed the Board of the resignation of Youth Reference Librarian Kimberly Sievert, due to her family relocating to another state. Six qualified candidates were interviewed for the job opening. McCann requested Board approval for the selection and hiring of Amy Schroer as the new Youth Reference Librarian, a 20 hour/week part-time position at a starting wage of \$15.00/hour. Quigley moved to approve the hiring of Amy Schroer as Part-time Youth Reference Librarian, earning a starting wage of \$15.00 per hour. Second by Cousins. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Committee Reports:

The Policy Committee did not meet in the month of June

The Finance Committee minutes from June 17, 2010 were presented and reviewed.

The Facilities Committee minutes from June 10, 2010 were presented and reviewed.

Old Business:

McCann informed the Board photos are being taken of the old furniture the Library wishes to sell, with the plan being they will be offered for sale during Dexter Daze on the weekend of August 14.

New Business: President Davis officially announced her intention to not seek reappointment to the Library Board when her term expires October 1, 2010. McCann will send a letter to Webster Township requesting they put the issue on their next township meeting agenda.

Public Comment: None.

The meeting was adjourned at 8:57 p.m.

Respectfully submitted,

Patricia Cousins,
Secretary

Kimberly Swoverland,
Recording Secretary